



# LEADERSHIP LUFKIN

*A Program of the Lufkin/Angelina County Chamber*

## **APPLICATION PACKAGE For 2024-2025 Class 42**

## **THE MISSION:**

The Leadership Lufkin Program is designed to identify and educate the existing and potential leaders of Lufkin and Angelina County.

## **THE PROGRAM:**

Leadership Lufkin will consist of 9 sessions held monthly on designated Thursdays from September through May each year. Sessions will cover such topics as leadership skills, city and county government, economic development, health care, safety, community services, quality of life, and the history and future of our county. Most sessions will begin at 7:45 AM and end around 5:00 PM with lunch provided. The time may vary depending on what events are scheduled for the day.

## **APPLICANT ELIGIBILITY:**

- Must be 21 years or older.
- Must live or work full-time in Angelina County.
- Must obtain approval from the CEO or Senior Executive where the applicant works.
- Must show the desire and enthusiasm to be involved in the community and become a leader.
- Must **complete in full** the application and consent forms and submit them before the deadline.
- Must be able to pay the non-refundable \$1500 tuition for the program before the retreat or be the recipient of a scholarship to provide the tuition.
- Must be available to attend all sessions, activities, required volunteering, and extracurricular requirements listed in the packet.

## **APPLICATION PROCESS**

- **Applications will be available on March 1<sup>st</sup> with a submission deadline of 3:00 PM on May 17, 2024.**
- Applications will be available at <http://www.lufkintexas.org> or at the Lufkin/Angelina County Chamber of Commerce located at 1615 S. Chestnut.
- If financial assistance is requested, please attach the scholarship request to the front of the application.
- All applications must be turned in to the Chamber of Commerce by 3:00 PM on May 17, 2024. Applications will not be accepted after this time unless the deadline has been extended by the Chamber of Commerce.
- Do not enclose the fee with the application. Fees will not be accepted until the class has been selected.
- Applications must be completed in full to be accepted.

## **SELECTION PROCESS**

- Class selection will be made from the first 25 qualified applicants with Chamber members receiving priority.
- Applicants who are Chamber investors will have the first right for class selection. Non-investor applicants will be selected from the balance of 25 qualified applications.
- Chamber of Commerce investors in the Chamber Chairman's Circle Membership Level will have the first right of refusal in the class.
- Applications are logged in as they arrive so there is a record of the time and date for each application.
- Only **completed** applications will be considered.
- The Leadership Lufkin Committee will review applications for completeness and qualification and make recommendations to the Chamber Board of Directors for approval of class selection.
- The Chamber Board will have the final determination and approval of the Leadership Lufkin class. This includes the right to determine if an applicant qualifies or is not representative of the Leadership Lufkin program.
- All applications will remain confidential and will be used only for the Leadership Lufkin

program.

**NOTIFICATION PROCESS**

- Applicants will be notified in writing of their acceptance into the program by June 27, 2024.
- Applications that were not within the first 25 qualified applications will be notified in writing, as well.
- Applications that were not within 25 will be retained and prioritized for next year's program.

**PERSONAL DATA**

**DATE:** \_\_\_\_\_

**COMPLETE NAME:** \_\_\_\_\_

**NICKNAME OR PREFERRED NAME:** \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

PREFERRED EMAIL: \_\_\_\_\_

COMPANY: \_\_\_\_\_

BUSINESS MAILING ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ FAX #: \_\_\_\_\_

IF MARRIED, SPOUSE'S NAME: \_\_\_\_\_

CHILDRENS' AGES: \_\_\_\_\_

HOBBIES/INTERESTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLO-STYLE SHIRT SIZE: (These are men's and women's sizes—not unisex sizes) \_\_\_\_\_

Dietary Restrictions or Food Allergies (please list below)

\_\_\_\_\_

**EMPLOYMENT**

Present Employer \_\_\_\_\_ Service Date \_\_\_\_\_

Type of Organization \_\_\_\_\_

Job Title \_\_\_\_\_ Since \_\_\_\_\_

Briefly describe the responsibilities of your employment: \_\_\_\_\_

\_\_\_\_\_

**COMMUNITY INVOLVEMENT**

**A. What is your involvement in the community at this time?**

Organization	Assignment/Position

**B. How much time, if any, do you commit to volunteer work each month?**

\_\_\_\_\_

C. In what kinds of volunteer activities would you like to become involved in the future?

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D. Have you been through the Leadership Tomorrow program? \_\_\_\_ Yes \_\_\_\_ No

If so, did you graduate? \_\_\_\_\_ What year? \_\_\_\_\_ - \_\_\_\_\_

**EMPLOYER/SPONSOR COMMITMENT**

**EMPLOYER COMMITMENT**

This applicant has the approval of this organization. The applicant has our full support which includes the time required away from work to participate in the program, including the opening retreat, all monthly sessions, the 3-day Austin trip, volunteering at the Texas State Forest Festival (5 hours), and the graduation celebration. Thank you for your generous cooperation on this!

**Name/ Title:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**SPONSOR COMMITMENT (PLEASE COMPLETE IF YOU ARE SELF-SPONSORING AS WELL)**

As the sponsor for this applicant, I agree to pay \$1500 in non-refundable tuition costs for this applicant to participate in the program. Your participation makes this program possible!

**Name/Title:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Please note: This fee is not refundable.**

**COMMITMENT STATEMENT**

*(Please initial each item to acknowledge the requirement and sign below.)*

**I agree to the following mandatory guidelines for Leadership Lufkin. I understand that to graduate from Leadership Lufkin, I must:**

- \_\_\_\_\_ **Attend all sessions.**
- \_\_\_\_\_ **Attend the opening retreat (a two-day, out-of-town overnight session in late August).**
- \_\_\_\_\_ **Attend one full day, regular session each month for seven months, as scheduled.** (Exception is made for missing a maximum of four (4) hours in order to graduate.)
- \_\_\_\_\_ **Complete outside assignments, i.e., city council meeting, county commissioner's court, school board meeting and police ride-along.**
- \_\_\_\_\_ **Attend a three-day session for state government in Austin which includes riding the bus to and from Austin with the class and attending all scheduled activities.**
- \_\_\_\_\_ **Volunteer for a minimum of 5 hours at the Texas State Forest Festival on Friday, Saturday, or Sunday.**
- \_\_\_\_\_ **Agree to represent my community, my employer, and the Chamber in a professional manner at all times-in dress, speech, and actions.**

I have cleared my calendar to participate in the Leadership Lufkin program. I commit to attending the opening retreat, all regular sessions, 3-day Austin trip, volunteer sessions for The Texas State Forest Festival, the graduation celebration and all items mentioned above. If applicable, I have my employer's support as indicated below and next page. If selected, I will devote the time and resources necessary to complete the program. Even though emergencies do arise, any participant missing more than four hours, for whatever reason, may be asked to withdraw from the program.

\_\_\_\_\_  
**Applicant Signature** **Date**

\_\_\_\_\_  
**Employer Signature** **Date**



**Participant Profile Consent Form**  
**Select one of the following options**

- I hereby grant full permission to Leadership Lufkin to use my photo and profile information from the Leadership Lufkin application in any publication or advertising materials (printed or electronic). This consent also serves to waive all rights of privacy or compensation that I may have in connection with the use of my photograph or profile information.
- Please do not use my photograph in any publication or advertising materials.
- Please do not use my profile information from the Leadership Lufkin application in any publication or advertising materials.

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**Name**

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**Business/Organization**

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**Address**

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**City** **State** **Zip**

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**Signature** **Date**





## **Leadership Lufkin Transport Liability Release Form**

I, \_\_\_\_\_, am voluntarily riding to and from sessions of Leadership Lufkin, sometimes in personal vehicles, and at other times in vehicles or buses, either rented or provided on a pro bono basis to benefit the Leadership Lufkin program and the Lufkin/Angelina County Chamber of Commerce, as well as benefiting me as a member of the Leadership Lufkin program.

I realize that travel in these vehicles is a risk, just as any travel in any vehicle is a risk when I am driving or anyone else is driving, and that road conditions, weather conditions and the actions of other drivers will influence the safety conditions of travel.

I hereby release the drivers, providers of the vehicles, whether owned or rented/leased, all participants in Leadership Lufkin and their employers; all representatives of Leadership Lufkin and the Lufkin/Angelina County Chamber of Commerce and their employees; from any liability from any injuries that may be associated with driving to and from Leadership Lufkin activities.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Basic Requirements for Leadership Lufkin

(Applicants, Please Keep This Page)

- ◆ **Attendance is required for all sessions.** Dates are tentative but should be finalized by the opening reception. After the year begins, dates will not change unless absolutely necessary and you will be given ample notice. Arriving on time at the designated locations for each session is required. Time will be docked for arriving late, leaving early, leaving during lunch, or leaving during a session.
- ◆ **Bus** - If a bus is provided for any session, you are REQUIRED to ride with the class. This includes the bus ride to Austin and back from Austin for State Government Days.
- ◆ **Absences – To graduate, you are only allowed to miss four (4) hours total during the Leadership Lufkin year from the regular sessions.** Any tardiness or partial days will be included in this four (4) hour total.
- ◆ **Mandatory – No absences are allowed from the following LL activities, which are outside of the regular sessions:**
  - ❖ Attending the Opening Retreat (16+ hours/2 full days)
  - ❖ Attending the State Government Session (24+ hours/3 full days). You are also required to ride the bus to and from Austin.
  - ❖ Volunteering at the Texas State Forest Festival (5 hours minimum)
- ◆ **School Board Meeting** - You are required to attend a school board meeting within Angelina County. Contact the school's office for their meeting dates and times.
- ◆ **Angelina County Commissioners Court** - You are required to attend an Angelina County Commissioners Court session. (County Commissioner's Court meets the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month at 10:00 a.m.)
- ◆ **City Council Meeting** – You are required to attend a City Council Meeting within Angelina County.
- ◆ **Police Ride-Along** - You are required to ride with a representative of the Lufkin Police Department for 3 hours. More details will be provided later when the best dates have been confirmed with the Police Department.
- ◆ **Texas State Forest Festival** – A minimum of 5 hours at the Texas State Forest Festival, typically on Friday night, Saturday, or Saturday night, is mandatory. You will have the opportunity to sign up for these designated shifts online immediately following the retreat.

## 2024-2025 CLASS (#41) SCHEDULE

### Presenting Sponsor: **Community Title**

*(This schedule is tentative but should not change unless there is a major conflict.)*

<u>Sessions</u>	<u>Dates</u>
<b>Welcome Reception</b>	August 6, 2024 (6:00 PM) Crown Colony Country Club
<b>Opening Retreat</b>	August 16-17, 2024
<b>Community Impact Day</b>	September 5, 2024 7:45 AM – 5:00 PM
<b>Education Day</b>	October 3, 2024 7:45 AM – 5:00 PM
<b>Health Care &amp; Safety Day</b>	November 7, 2024 7:45 AM – 5:00 PM
<b>Business &amp; Economy Day</b>	December 5, 2024 7:45 AM – 5:00 PM
<b>Quality of Life Day</b>	January 9, 2025 7:45 AM – 5:00 PM
<b>State Government/Austin Trip</b>	February 11-13, 2025 February 12 <sup>th</sup> , 2025- Reception
<b>Local Government Day</b>	March 6, 2025 7:45 AM – 5:00 PM
<b>Call to Action Day</b>	April 3, 2025 7:45 AM – 5:00 PM
<b>1/2 Day Session Leadership Lufkin Alumni</b>	May 1, 2025 (7:45 – 12:00)
<b>Graduation</b>	May 15, 2025 6:00 PM
<b>Other Important Dates</b>	
<b>Texas State Forest Festival</b>	September 19-22, 2024

**Applications will be due by May 17, 2024, by 3:00 PM**

**Selected applicants will be notified by June 27, 2024.**

**RETURN APPLICATION TO:**

**Shameka Stewart, Director of Leadership Programs  
Lufkin/Angelina County Chamber of Commerce  
1615 S. Chestnut  
Lufkin, TX 75901**

**(936) 634-6644 • SStewart@LufkinTexas.org**

**Please Note: The class will consist of the first 25 qualified applicants with Chamber investors receiving priority.**

**NOTE:**

**Financial Assistance:** If you require financial assistance, a letter explaining your request ***must be included*** with your application. Upon acceptance into the program, tuition is due ***in full***. Limited scholarships may be available. The Scholarship Request can be found at [www.lufkintexas.org](http://www.lufkintexas.org).